

How to provide relief for our patrolling members

To open our beach and for the duration of the patrol we require:

- 3 x Bronze (Cert II)
- 1 x IRB Driver *
- 1 x IRB Crew *
- 1 x ARTC *
- 1 x Silver Medallion Beach Management*

*Note: These awards may be held collectively by the **3 x Bronze holders** (as long as the same person does not hold both IRB Driver and IRB Crew positions).

Instead of a pre-patrol SMS being sent by the Patrol Captain it is recommended that a group chat be used (e.g. Messenger or WhatsApp). This allows for all members to be aware of the strength of the patrol.

Scenario:

Patrol Captain Martin and his patrol are on this weekend. He has looked at a weather App (e.g. Willy Weather) and notes that the weather is less than desirable beach weather and conditions are calm. Martin sends a message on Messenger informing his patrol that they are on patrol this Saturday morning at 9am - 1pm and asks for their availability.

Paul is chasing his 100% so is required to always reply 'yes' or provide the name of the substitute that he has arranged.* John is not available and replies 'no'.

After looking at all the members who have replied, Martin (and the patrol team) can see that they have more than the minimum number of members required to open the beach.

At Martin's discretion he may now choose to:

- Inform some members who have replied 'yes' that they are not required this patrol.
- On the morning of the patrol once it has been set up and conditions are safe, send some of his patrol members home.
- Request that some members only turn up for a possible busy period e.g. from 11am - 1pm.

** It is recommended that you work towards establishing a patrol member (or members) who hold the same awards as yourself. This is especially crucial for IRB drivers & crewies, and ART. The more members we can train in these positions, the more relief we can provide for yourself and others.*

How is this recorded in the Patrol Operations App (and in SurfGuard)?

All patrolling members granted an early / late relief or are excused from turning up will be recorded as 'Not Rostered / Excused'. Hours are not recorded.

This also applies to Active Reserve, Long Service, or Life Members who turn up ready to patrol.

To achieve 100% or have enough hours for competition, a patrolling member will be required to have a minimum 30 patrol hours. 30 hours also allows for potential qualification for the National Medal.

With the above scenario:

- Inform some members who have replied 'yes' that they are not required this patrol – Recorded as 'Not Rostered / Excused' (no hours recorded).
- On the morning of the patrol once it has been set up and conditions are safe, send some of his patrol members home – 9am-10am is recorded as 'Rostered' (1 hour). 10.01am-1pm is recorded as 'Not Rostered / Excused' (0 hours).
- Request that some members only turn up for a possible busy period e.g. from 11am - 1pm – 9am – 11am is recorded as 'Not Rostered / Excused' (0 hours). 11,01am – 1pm is recorded as 'Rostered' (2 hours).

Emergency patrol member transfers

Members should endeavour to find a patrol substitute if they are unable to make their patrol, however, this is not always possible. Failure to do so can sometimes lead to a patrol being without the minimum number of required awards to open the beach. Members should aim to have a 'buddy' or small group of members who may be able to substitute for each other during the season.

Scenario:

Patrol Captain Chris initiates a group chat on Tuesday informing his patrol that they are on this Saturday 1pm - 5pm. After receiving the replies from his patrol, Chris still requires an IRB Driver and ART award member.

Chris may choose to:

1. Place this notification on the club Facebook page, and/or
2. Group chat the other 9 Patrol Captains requesting an IRB Driver and ART.

Patrol Captain Martin receives Chris' request and Martin has 2 IRB Drivers and 2 ART on his patrol so he sends them a message asking if they could 'transfer' over to the Saturday 1pm - 5pm patrol.

Ben (IRB Driver) and Michael (ART) are available and reply 'yes'. Martin contacts Chris and lets him know that these members are available for his patrol.

In this case, because it is deemed as a 'transfer' across to another patrol Ben and Michael will (at a later patrol date) be marked as 'Not Rostered/Excused' on their patrol (0 hours). The date for this to occur is at the discretion of Martin the Patrol Captain but can also be in consultation with the patrol member who willingly helped the other patrol. Martin will look at a future patrol date where he has enough members to comfortably open the beach. There should be flexibility in choosing this date where possible to be fair to the member (e.g. in this case being relieved of an afternoon patrol).

Providing relief for the Patrol Captain

To provide relief for our Patrol Captains it is encouraged that Silver Medallion Beach Management award holders offer to relieve their Patrol Captain from rostered patrol duties. This can happen within a patrol or across patrols (as SMBM members are not on all patrols). This can be arranged in advance.

Scenario

Patrol Captain Dean does not have any SMBM on his patrol. Dean has been able to relieve some of his patrol members this season, but Dean has been to every patrol and even substituted for another Patrol Captain on one weekend. Michael has his SMBM and has already been relieved once this season by Martin, his Patrol Captain. Michael wants to help Dean by offering to take one of his patrols and give Dean advance notice. Michael lets Martin know this as Martin keeps a record of his patrol members and who has been marked 'Not Rostered / Excused'. Martin may choose to provide another relief for Michael in the future to keep a balance of his own patrol members and their attendance.